



New Way Social and Development Organization
NSDO
Request for Quotation (RFQ)
Project Title: AWARE Project WSHG Program

Organization Background and Project Information:

NSDO is a development, advocacy, and humanitarian organization established in 2011 and registered with the Ministry of Economy, Government of Afghanistan. NSDO is based in Kabul, with programming hubs across the north and northeastern provinces of the country. NSDO strives to empower the vulnerable and marginalized communities suffering from the impacts of war, natural calamities, poverty, and injustice. Additionally, NSDO is also working on the idea of integrated development, which encompasses socio-economic, cultural and good governance. Community Empowerment is the core to NSDO's strategy to engage with grass-root groups and communities to address the root causes of poverty, inequalities and injustice.

One of the components of AWARE programme is establishing Women's Self-Help Groups (WSHGs) in the communities to enhance the resilience and organization of women participating in the programme and in the community. Self-Help Group (SHG) is a small voluntary association of people. They come together for the purpose of solving their common problems through self-help and mutual help. The SHG promotes small savings among its members. The savings are owned by the group from the contributions of the members. The savings fund is then used to make short-term loans to the group members. In order to achieve the project objectives and project requirement, NSDO would like to procure the required refreshment to fulfil training obligation.

Goal and Objectives of RFQ:

The main purpose of this RFQ announcement is to increase the quality of required equipment and materials for procuring and requirements for running WSHG meeting and training in Kunduz province as well as considering transparency while collecting quotations from several suppliers and proposals from different potential vendors to create positive competition and pave more opportunities to find the best vendor with offering appropriate quote as well as with high quality as per the mentioned details and acceptable price.

How to fill the Quotes Form?

1. Initially, review the quote form and carefully fill ONLY the price per unit plus total of each item.
2. The quotations ought to be computerized filled out and handwriting and correction is rejected.

3. Company profile and valid licence must be attached with quote form.
4. Sign and stamp the filled quote and send it in sealed envelope then send to the bellow given address within valid period of announcement, since late submission quote will not be considered by NSDO.

Procedures:

The procedure is focused on analyzing of quotations by Technical Bid Evaluation committee and will select those venders which meet the given criteria and shortly check it out the materials quality, and price and other required related matters. The winner supplier will be called for contracting and while losers will be receiving a rejection call over the phone by NSDO's procurement department. soon after closing date of this announcement all collected RFQs will analyze by committee then within 10 days the winner vender will inform by NSDO for further process

Selection Process:

1. The company/vendor and supplier must have at least 2-3 years experiences in suppling services and goods the governmental and non-governmental entities.
2. Fulfil properly the Quote form which is attached in bellow.
3. All required section and column must be clear and without any errors.
4. High quality goods, with low and acceptable price.
5. Providing copy company profile and valid licence from Ministry of commerce or equivalent.
6. Company must have Bank account with by Company name.
7. Tax will deduct from total payable amount based on Afghanistan taxation low and supplier must obey this since NSDO will deduct the tax before transferring the amount to supplier account.

Submission:

The Interested and qualified companies should submit the hard copy of their quotes in a sealed and stamped envelope along with one copy of Licence to below NSDO office address in Kunduz till Monday 21/February/ 2022

NOTE: don't send your quote via mail only hard copy in sealed envelope with a copy of valid company licence is acceptable.

NSDO's Office in KUNDUZ Province:



House#764, infront of DoWA Kunduz, Sari-Dawra, Kunduz city, Afghanistan

Quotation form

NO	Item	Refreshment Package include	TYPE	Quantity	Unit price in AFN	Total price in AFN
1	Refreshment Package	One small normal size Cake, one Juice 200ml, one bottle of mineral water0.5 Lit, one biscuit	Package	39168		

Supplier Name:Signature/Stamp

Company Name

Date...../.../..... Contact: